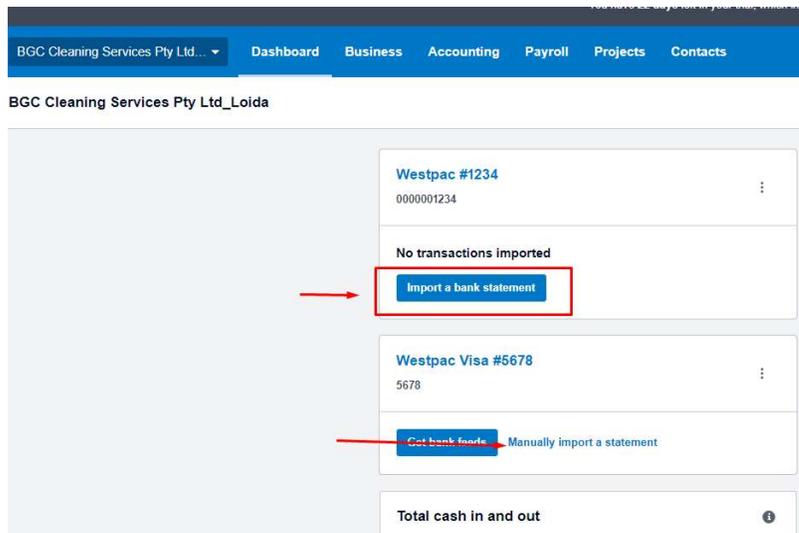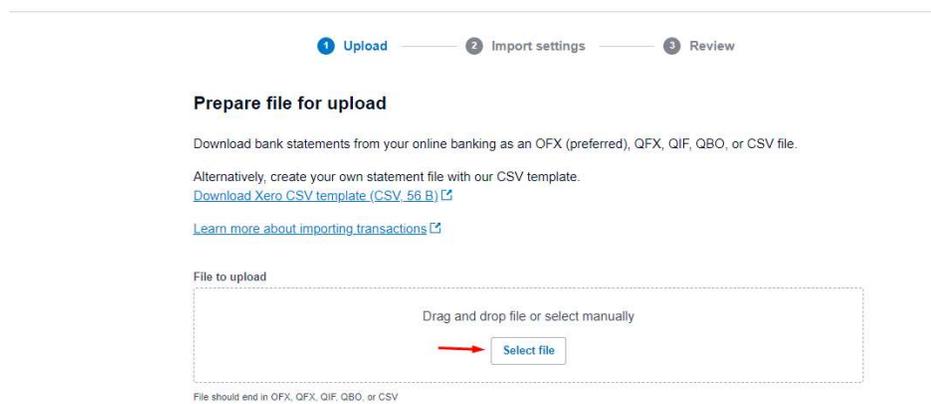## Import csv file to bank

1. On Dashboard click bank

2. Click select the csv file from the resources folder , then click next to continue

3. Set up the correct Mapping and assign columns. Tick "Don't import the first line…" then hit next

4. Click Complete Import

✓ **Ready to import**

	Date ↑	Payee	Description	Reference	Transaction type	Transaction amount
☑	Oct 1, 2024	Westpac	International charges		Debit	-$2.40
☑	Oct 10, 2024	QLD City Parking			Debit	-$10.00
☑	Oct 11, 2024	QLD City Parking			Debit	-$15.00
☑	Oct 12, 2024	QLD City Parking			Debit	-$10.00
☑	Oct 13, 2024	QLD City Parking			Debit	-$10.00
☑	Oct 15, 2024	Westpac Credit card	Payment		Debit	-$5,000.00
☑	Oct 16, 2024	Jang Tae-Sang	Fullpayment	Residential cleaning	Credit	$5,000.00
☑	Oct 16, 2024	Yoon Chae-ok	Full Payment	Residential cleaning	Credit	$2,000.00
☑	Oct 16, 2024	Lady Maeda	Partial Payment on Inv	Residential cleaning	Credit	$1,000.00
☑	Oct 16, 2024	HIKE SEO USA	INV36A61A34		Debit	-$87.58

Back   Edit import settings   14 transaction(s) will be imported   **Complete import**